

# Penguin Ski Club Trip Form

*This form is to be used by any member planning any type of trip (day, bus, self drive, fly, etc.). Please fill it out accordingly and submit to Doreen Howley, Trip Coordinator. A copy of the following to be attached:*

***Hotel Contract; Bus Contract; Ticket Contract (If available);***

***Note: Non-member fee is a "club fee" to be turned over to the club. It is not for trip use.***

Trip Leader \_\_\_\_\_ Phone # \_\_\_\_\_

Date of Trip: From \_\_\_\_\_ To \_\_\_\_\_

Destination Resort \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

Contact \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Web-site Address \_\_\_\_\_

**RESORT** \_\_\_\_\_

(#Rooms)

Payable to: \_\_\_\_\_

Total Amount Due: \$ \_\_\_\_\_ Paid in full by \_\_\_\_/\_\_\_\_/\_\_\_\_

Cancellation Refund: \$ \_\_\_\_\_ if canceled by \_\_\_\_/\_\_\_\_/\_\_\_\_

Initial deposit required: \$ \_\_\_\_\_ due by \_\_\_\_/\_\_\_\_/\_\_\_\_

Subsequent deposits: \$ \_\_\_\_\_ due by \_\_\_\_/\_\_\_\_/\_\_\_\_

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Subsequent deposits: \$ \_\_\_\_\_ due by \_\_\_\_/\_\_\_\_/\_\_\_\_

**LIFT TICKETS** \_\_\_\_\_

(#Tickets)

Payable to: \_\_\_\_\_

Total Amount Due: \$ \_\_\_\_\_ Paid in full by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Cancellation Refund: \$ \_\_\_\_\_ if canceled by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Initial deposit required: \$ \_\_\_\_\_ due by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Subsequent deposits: \$ \_\_\_\_\_ due by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

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Subsequent deposits: \$ \_\_\_\_\_ due by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**TRANSPORTATION** \_\_\_\_\_

(#Seats)

\_\_\_ Bus \_\_\_ Self-Drive \_\_\_ Air \_\_\_ Other

Payable to: \_\_\_\_\_

Total Amount Due: \$ \_\_\_\_\_ Paid in full by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Cancellation Refund: \$ \_\_\_\_\_ if canceled by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Initial deposit required: \$ \_\_\_\_\_ due by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Subsequent deposits: \$ \_\_\_\_\_ due by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

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**TOTAL COST PER PERSON**

\$ \_\_\_\_\_ per person single occupancy

\$ \_\_\_\_\_ per person double occupancy

\$ \_\_\_\_\_ per person triple occupancy

\$ \_\_\_\_\_ per person quadruple occupancy

Above prices reflect:

\_\_\_\_\_ (number of people)

\_\_\_\_\_ (number of rooms reserved)

\_\_\_\_\_ (number of lift tickets)

\_\_\_\_\_ (number seats / bus or air)

**TRIP DETAILS**

**LODGING:** \_\_\_\_\_ days \_\_\_\_\_ nights

**LIFT TICKETS:** \_\_\_\_\_ days

**TRANSPORTATION:** \_\_\_\_\_ days

**FOOD:** \_\_\_ Breakfasts \_\_\_ Dinners \_\_\_ Snacks

**NON-MEMBER FEE:** # \_\_\_\_\_ \$ \_\_\_\_\_

**OVERAGE \$** \_\_\_\_\_

**LOSS \$** \_\_\_\_\_

**DETAILS / COMMENTS:**

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Reviewed: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Trip Coordinator

Board Approved: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Revised: 2009